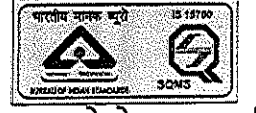


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(आई.एस.15700:2005 (सेवोत्तम) प्रमाणित)  
(IS 15700:2005 (Sevottam) Certified)

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GOVERNMENT OF INDIA  
वित्त मंत्रालय, राजस्व विभाग,  
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F.No.S.Misc.118/2018-Docks Admin

Date: 03/10/2020

### DRAFT FACILITY CIRCULAR

**Sub: Master Circular on Direct Port Delivery facility at Chennai Customs  
– Reg.**

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Attention of the Importers, Exporters, Trade & Industry, Customs Brokers, Ports, Port Terminal Operators, Shipping Lines/ Shipping Agents, CFS's and all other stakeholders are invited to PN No.52/2019 dated 22.07.2019, Facility Circular No.22/2017 dated 22.10.2017, 05/2017 dated 28.02.2017 and 23/2016 dated 25/10/2016 regarding Direct Port Delivery.

#### **1. DIRECT PORT DELIVERY – A KEY COMMITMENT IN TFA:**

In the backdrop of Government of India ratifying the Trade Facilitation Agreement (TFA) of World Trade Organization (WTO), CBIC has initiated far reaching changes in the interests of the Legitimate trade so that trade facilitation measures are in consonance with the requirements of TFA. In order to keep up with the commitments of the TFA, CBIC had revamped AEO programme to benefit all stakeholders in the international supply chain. Direct Port Delivery (DPD) is a facility which is one of the key assurances of the AEO scheme for expedited clearance of goods directly from the Port, thereby reducing the transaction time and cost considerably for Trade and Industry. Further, as per Article 2.1 of TFA, consultation with stakeholders is a prerequisite for implementing the procedures related to the

DPD facility. After extensive consultation with the stakeholders, the following trade facilitation measures are implemented in Chennai Customs Commissionerate-IV.

## **2. ELIGIBILITY FOR DPD FACILITY:**

All AEO Tier-1, Tier-2 and Tier -3, importers and the importers meeting the criteria of para 4 of the Board Circular No.29/2019-Customs dated 05.09.2019 shall be eligible to avail DPD Clearance for their consignments.

**2.1 Registration for DPD facility with Port terminals:** All eligible importers for DPD facility who are not registered already can register themselves in the manner specified below:

Importers meeting the eligibility criteria stated above shall register and upload scanned copies of the following documents through the page available on the Chennai Custom House website DPD ([www.dpdchennaicustoms.in](http://www.dpdchennaicustoms.in)) or (the link can be accessed through [www.chennaicustoms.gov.in](http://www.chennaicustoms.gov.in))

- a. Request letter for availing DPD facility on the importers letter head.
- b. List of authorised signatories of the DPD importers.
- c. Self attested copies of PAN card (Company PAN card in the case of partnership, Private Limited, Public Limited Company and Proprietor's PAN in the case of Proprietorship firm).
- d. Letter of authorization given to the Custom Broker attending to such imports on behalf of the importer.
- e. Details of the company official with photos and signatures, in case of self clearance.

Upon scrutiny of such applications by the D.C (DPD), an electronic letter of Permission (e-LOP) or rejection will be e-mailed to registered email id of the Importer informing the basis of acceptance or rejection of his request. In case of acceptance, the e-LOP and the documents uploaded by the registered importer shall be transmitted to all 3 Port Terminals and Port Trust for processing of registration by Terminals and assigning DPD code. The said registration process has been exempted for AEOs. However, it is advised that all importers availing DPD get registered through DPD website so that the said interface helps in informing them of

the status of the cargo by the automated message exchange system. A separate online form has been provided for AEOs in this regard and can be accessed on the DPD website as above.

### **3. CONDITIONS FOR AVAILING DPD FACILITY:**

#### ***3.1 The DPD facility shall be available only to all Full Cargo Load (FCL) containers:***

- Non facilitated B/Es of DPD importers are also permitted to take DPD, subject to the conditions as laid down in this facility circular.
- The Shipping Lines shall ensure the issue of e-DO so that importer takes delivery of the cargo on its arrival at the terminal.
- Terminal Handling Charges and other charges to the Terminal can be paid by the importer directly to the Terminals as per Public Notice No.04/2020 dated 13.01.2020, 07/2020 dated 27.01.2020 and 08/2020 dated 28.01.2020 respectively.
- Import Containers having cargo pertaining to more than one B/Ls imported by the same consignee will be eligible for clearance under DPD Facilitation.

#### ***3.2 Timelines for clearance of the DPD containers:***

- Keeping in view the Regulatory Authority's ruling through TAMP orders issued to Port Terminals time to time, the operational procedures for the AEOs shall be either in accordance with the said orders or the containers shall be moved/evacuated from the Port terminals after 72 hours (excluding landing day & holidays) of landing.
- The time limit of 72 hours (excluding the public holidays & Sundays falling in between) as specified should be calculated from the system time of landing of the container in the Port yard or Entry Inward granted by Customs whichever is later.

#### ***.3.3 Designated CFS for DPD containers:***

- In case DPD importers are unable to clear their containers within the above stipulated timelines, such containers shall be moved to CFSs as preferred by the importers. To avoid time delays in evacuation of containers to CFSs of

importer's choice, the importers are advised to register their preferred CFSs with the Terminal operators so as to ensure movement of containers to preferred CFS.

- In the absence of importers exercising the preferred CFSs, the said containers will be moved to either Balmer Lawrie CFS or CWC Madhavaram form Chennai Terminals. The containers at Kattupalli & Ennore Ports shall remain in port area till clearance.
- During the consultative process with the stake holders, it is learnt that in certain instances, DPD facility could not be affected due to procedural process Viz.
  1. Non-facilitated B/Es of AEO importers that warrant examination.
  2. Containers selected for scanning.
  3. Consignments requiring NOCs from PGAs.
- By analyzing the profiles of the DPD importers and to strike a balance between Trade facilitation measures, safety and security, it is decided that the said DPD importers can take delivery of their containers for storage at their factory premises on execution of a No-Use --Bond' as given in Annexure-A.
- Accordingly, containers selected for examination, scanning, PGAS NOC for category DPD importers, shall be moved to the CFS while the other containers can be moved to importer's factory premises on execution of a "No- Use bond". If the containers selected on examination are found to be clean then, the importer is at liberty to destuff the containers at his factory premises. In case of discrepancy being noticed during examination, the importer shall present the remaining containers for examination, at the approved place of storage of the container.
- For goods wherein provisional NOC is granted by FSSAI, such containers shall continue be cleared as is being cleared now.
- In all cases of containers involving testing of goods which do not pass the test parameters of the PGAs, shall be subject to penal provisions as given in the relevant Act, Rules and Procedures in this regard.

#### **4. CONTAINERS SELECTED FOR SCANNING:**

At present, an importer gets to know about the selection of his container for scanning only when he gets the EIR copy. To remove difficulties and for quicker

clearance a facility of online enquiry system for informing DPD importers about their containers selected for scanning is available at <https://www.dpdchennaicustoms.in> and <https://csdchennai.in/>

- Containers selected for scanning, shall be guided by procedures as laid down in PN 157/2016 dated 11.07.2016. As the stake holders get to know of the containers selected for scanning through online portals of Chennai Customs, such containers shall be presented by the stake holders to the CSD yard. The remaining containers can either be moved to the importers premises on execution of 'No Use Bond' or to CFS DPD area as the case may be.
- Containers selected for scanning, if marked 'SCANNED CLEAN' on EIR copy by CSD, the Importer can approach the RMSFCC and submit the said EIR Copy for the processing and printing of OOC. If the containers selected for scanning are marked 'SCANNED MISMATCH' by CSD, the importer/CB shall move the mismatched containers to Preferred CFS/Designated CFS for 100% examination and processing of OOC thereof.
- If the container 'SCANNED MISMATCH' containers on examination found to contain any discrepancy, the rest of the container moved under "No Use Bond" to the importer's premises has to be brought to the same CFS for further examination.

## **5. PROCEDURE FOR RMS BILLS OF ENTRY HAVING PGA INTERFACE:**

**5.1 Advance filing with PGAs:** The importer/CB on filing Advance/prior bill of entry get to know the PGA to which the B/E has been referred to. Immediately the importer/ CB shall submit an advance application with necessary documents to PGAs for Sampling procedures at terminals (in case of Direct delivery from Port to factory) as soon as the containers are unloaded at terminals and ensure test report/NOC/provisional NOC at the earliest possible time so as to ensure that delivery of containers to the importer is done within the stipulated time lines. If the B/E of a DPD importer requires clearance from PGAs/referred to PGAs, the said importer can exercise his option for filing a Warehouse BE or Home consumption BE depending on his convenience.

**5.2 Clearance procedure through Warehouse B/E:** The importer/CB shall file an advance Warehouse Bill of Entry, by furnishing a one-time Bond, at the Bond

Section. The Warehouse B/E shall then be registered in the DPD facilitation centre to get OOC. Necessary mechanisms have been put in place so that at the time of ex-bond clearance, such consignments are not cleared without NOCs from PGAs. In this regard, the Bonded warehouse issuing the space certificate for the stake holder shall calculate the charge payable from the date of Physical warehousing of the goods and not from the date of issuance of Space Certificate. The importer may also avail the facility of clearance of goods from warehouse to his premises under "No Use Bond without waiting for PGA NOC.

**5.3 PGA clearance procedure through Home Consumption B/E:** The DPD importer can file an advance Home consumption B/E and clear the containers directly to the factory from the port or to the preferred CFS for storage. PGA Sampling can be done at the terminal if the Importer wants to move the containers to factory or to the preferred CFS as the case may be under 'No Use Bond'. In cases of consignments, where mere documents are scrutinized for grant of NOC (like the majority of cases in ADC) such Bs/E may be cleared in Home Consumption mode as per the existing procedures and ADC shall furnish a report on the same day of furnishing of documents by the stakeholders.

**5.4 Sampling by PGAs:** For the Warehouse BE, sampling can be done at the Terminal/Bonded Warehouse and sampling of goods for Home Consumption can be done at the Terminal/preferred CFS (DPD area). After drawl of sample in the terminal the container will be resealed with Custom one-time seal and will be moved to the CFS or to the factory premises under the same seal.

## **6. PROCEDURE FOR NO USE BOND:**

- In order to streamline the procedure of execution and monitoring of "No Use Bond executed by DPD importers, the following procedure is prescribed and should be followed, henceforth "No Use Bond", (which is an Undertaking given by the Importer for not breaking the container seal of the unopened containers/utilizing the goods, until they receive NOC from the respective PGA or Customs) shall be submitted to the concerned Group in the Custom House. No use bond can be executed under the following three circumstances:

1. Pending NOC from the PGAS

2. Containers selected for examination

3. Containers selected for scanning

- Importer has the option to submit separate "No Use Bond" for each Bill of Entry or "Continuity "No Use Bond" for recurring imports. The No-use bond shall be akin to an undertaking whereby the importer undertakes not to use the goods pending receipt of positive test report/ cause of action from the PGAs/ Customs. The procedure for registration of No -Use Bond shall be akin to the Undertaking that is being registered in the Groups.
- In the case of sampling by PGAs/Customs, sampling can be done at the Terminals. Till the receipt of the positive report of the said samples, the containers can either be moved to the importers premises on execution of No-Use Bond or to the CFS DPD area for storage.
- In case of discrepancy being noticed, the containers moved to importer premises under No-Use Bond shall be examined by the officers in importers premises and for DPD CFS containers, examination at the DPDCFS area shall be done and penal action initiated as per law.

## **7. ROLE OF IMPORTER AND CHA:**

**7.1 Advance intimation:** All DPD importers shall submit, at least 72 hours in advance, to the Shipping Lines through their registered e-mail ID all details such as Bill of Lading No, Details of Consignment, Stacking code, Preferred CFS for storage as mentioned in Annexure-B to this Facility Circular with attached copy of their Letter of DPD permission. A copy of the same shall be forwarded to Customs Terminals, and concerned CFS through e-mail.

**7.2 Advance submission of Original Bill of lading:** After the submission of advance intimation to shipping line and terminal by Importer, the Shipping Lines/Agents as well as terminals shall by default generate an advance invoice immediately for the period up to port free days without waiting for request from the importer or up to the days if any advance request placed by the Importer/Customs Broker. After the receipt of advance Invoice, the Importer/Customs Broker shall make payments as per the invoice to the Shipping Lines/Agents (as per their mutual agreement) and submit the relevant documents viz 'Original copy of Bill of lading' duly endorsed to shipping line, well in advance before the arrival of the vessel and

obtain advance E-DO from Shipping Lines/Agents. In case where Original Bill of Lading is not available then the importer shall submit Express BL, Surrender BL, Telex release and Seaway Bill, the same shall be submitted by the Importer through email to Liners. If an importer (who is entitled to avail DPD Facility) fails to intimate the shipping Lines/Agent in advance then in such cases, containers will be evacuated to the preferred CFS /designated CFS.

**8. RESPONSIBILITIES OF SHIPPING LINES/AGENTS:**

**IGM CODE:** The CFS code shall be left blank by Shipping Line/Agents while filling the IGM for Chennai Port, Kattupalli Port and Ennore Port. The blank column against the container number with a blank CFS code signifies that the said containers are DPD containers.

During the consultation process with stake holders, concerns were raised on different format of data being manifested by the liners and Trade while filing Advance bill of entry which causes situation to amend Advance bill of entry. Hence, Liners shall share with the DPD importers, the format of the data which shall be manifested 72 hours in advance to facilitate the filing of advance Bill of entry.

**"Stacking Code":** Shipping Lines/Agents shall, while filing IAL (Import Advance List) in respect the said DPD importers shall indicate the stacking CODES in the following manner and their treatment shall be as follows:

| S. No | Status   | Stacking Code                  |
|-------|--|--------------------------------|
| 1     | DPD clients using own transport/not mentioning any stacking code   | DPDDPD                         |
| 2     | DPD clients giving intimation regarding preferred CFS for storage/ CFS transport/ No advance Intimation received | DPDCFS viz.,<br>DPDAGL, DPDGDL |
| 3     | En-block movement of AEO clients to designated CFS   | DPDBLL                         |

Shipping lines/Agent shall issue advance e-DO as per the procedures required to issue Advance Electronic Delivery Order.



The IAL Code for normal PNR containers (i.e. non-DPD clients) will remain same viz. PNAGL, PNGDL etc. as per the practice being followed by Shipping Lines/Agents and Port Terminals.

#### **9. RESPONSIBILITIES OF TERMINAL OPERATORS:**

Separate Stacking of DPD containers: To ensure expeditious delivery of containers, Terminal Operators shall,

- (i) Stack DPDDPD containers separately.
- (ii) DPDCFS containers (DPD Client opted for preferred CFS through Advance intimation shall be stacked separately in CFS stacks (i.e. normal PNR containers) stacking.
- (iii) Port terminals should mark the stacking code (DPDDPD/DPDCFS) on the EIR (Equipment Interchange Receipt) copy of DPD containers.

**9.1 Advance intimation to terminals if B/E is not RMS facilitated:** In the case of non-facilitated B/Es the DPD importer shall intimate the Terminal Operator in advance through e-mail to stack their containers in preferred CFS stack rather than in DPDDPD stack.

**9.2 Special cases:** Wherever

- (i) DPD client's B/E is selected for examination (non- facilitated) or
- (ii) RMS intervention by RMSFC section or
- (iii) CSDMISMATCH etc.

Then on receipt of such request from the Importer/CB, the terminal shall facilitate delivery of those containers immediately to the CFS requested by the Importer (i.e. Preferred CFS or designated CFS). It is clarified that the terminals for moving out such containers need not wait for the time limit as stipulated under TAMP order/ this facility circular and such time limits are not applicable in such cases. The date and time of completion of discharge of vessel should be intimated to DPD facilitation centre through email.

**9.3 Procedure for Obtaining of Out of Charge (OOC):** For facilitated Bills of Entry, the Importer/Custom Broker shall submit the requisite documents online through E-sanchit. Appraiser/Superintendent at RMSFC will check the correctness of the documents and the payment of the duty and issue OOC with a condition that

verification of the container no. and seal no. shall be carried out by officers posted at the port Terminals or by the gate officer of the CFS as the case may be.

**9.4 Procedure for verification of Out of Charge (OOC):**

**9.4(i) DPD importer using own transport arrangement is as follows:**

The verification process and the functional responsibilities of various stake holders in the case of DPD importers using their own transport arrangement is as follows:

| Verification                           | Responsibility                        | Place/stage of verification   |
|--|---------------------------------------|---|
| Verification of OOC                    | (i) Terminal Operator<br>(ii) Customs | (i) Before release of Container to Importer<br>(ii) By the Customs Officer posted inside the Terminal before the exit of the container from Port Terminal |
| Verification of Delivery Order         | Terminal Operator                     | Before the release of the container to the importer   |
| Verification of Container No. Seal No. | Customs                               | By the Customs Officer posted inside the terminal before the exit of the container from the port terminal.  |

**9.4(ii) DPD importer using CFS logistics and routing their containers through CFSDPD area:**

It is also clarified that in such cases, where CFS Logistic transport is being used ("CFS Code" as "Stacking code") for evacuation of DPD containers, it is the responsibility of concerned CFS to ensure that Customs Out of Charge (OOC) has been obtained before the container leaves the Port Terminals & enters the CFS DPD area. Officer at the gate of CFS will verify the compliance (OOC obtained before the container leave the Port Terminals & enter the CFS).

The verification process and the functional responsibilities of various stake holders in this mode are given below:

| <b>Verification</b>                    | <b>Responsibility</b>       | <b>Place/stage of verification</b>   |
|--|-----------------------------|--|
| Verification of OOC                    | (i) CFS<br><br>(ii) Customs | (i) Before release of Container to Importer<br><br>(ii) At the time of entry of container in CFS as well as at the time of exit from CFS DPD area. |
| Verification of Delivery Order         | CFS                         | Before the release of the container to the importer  |
| Verification of Container No. Seal No. | Customs                     | At the time of entry of container in CFS as well as at the time of exit from the CFS DPD Area.   |

**9.4(iii) DPD importer using CFS logistics and routing their containers through CFSDPD area:**

It is clarified that where the DPD Importer is using the CFS Logistics/CFS transport arrangement and the containers is not routed through CFSDPD area and delivered directly to the DPD Importer premises. The verification process and the functional responsibilities of various stake holders in this mode is given below:

| <b>Verification</b> | <b>Responsibility</b>       | <b>Place/stage of verification</b>  |
|---------------------|-----------------------------|---|
| Verification of OOC | (i) CFS<br><br>(ii) Customs | (i) Before release of Container to Importer<br><br>(ii) By the Customs officer posted inside the terminal before the exit of Containers from Port Terminal. |

|  |         |  |
|--|---------|--|
| Verification of Delivery Order         | CFS     | Before the release of the container to the importer  |
| Verification of Container No. Seal No. | Customs | By the Customs officer posted inside the terminal before the exit of the Container from Port Terminal. |

#### **10. CONTAINERS HELD/DETAINED BY INVESTIGATING AGENCIES:**

In cases where OOC is given at the RMS facilitation centre at Chennai Custom House and it is subsequently noticed that the said B/E or any of the containers are under hold/detained by investigating agency like DRI, DIU, SIIB, etc., -prior to delivery from the Terminal Gate, then the said B/E should be taken to the AC/DC (Docks) in charge of the RMS Facilitation Center by the concerned CB/Importer who in turn forward the request to Import Commissionerate, for cancelling the out of charge and further examining the goods in the off-dock CFS as per procedure. RMS Facilitation Center will approve the transfer of those containers to an off-dock CFS, nominated by the Importer. Permissions/Sampling from Participatory Government Agencies (PGA) for DPD containers are to be done on priority basis. All the importers for whom Letter of Permission for availing DPD facility has been granted may apply in online to DPD portal and register with Port terminals.

#### **11. MONTHLY REPORTS ON DPD:**

Terminal Operators shall submit a monthly report with details of DPD to Addl. Commissioner / Joint Commissioner in charge of "RMS Facilitation Centre' giving details in the prescribed format set out in Annexure C.

The Importer availing facility of DPD shall submit a monthly report through the registered DPD portal ([www.dpdchennaicustoms.in](http://www.dpdchennaicustoms.in)) in the prescribed proforma mentioned in Annexure B.

## **12. MOVEMENT OF DPDCFS CONTAINERS:**

With the implementation of various ease of doing business initiatives by CBIC viz., Turant Customs, E-sanchit etc., the potential for speedy clearance of import cargo and reducing the dwell time has increased significantly. Para 3.3 of the Facility Circular No 22/2017 dated 01.11.2017 provides for the movement of the DPD containers to CFSs before completing Customs Clearance. With the implementation of Turant Customs facility notified in CBIC circular No 09/2019-Customs dated 28/02/2019 and this office Public notice 30/2019 dated 06.05.2019 for the self registration of the goods by the importers or their authorized persons, the movement of the DPD containers from the Port terminals before the OOC is no longer relevant. Hence, in suppression of para 3.3 of the facility Circular No 22/2017 dated 01.11.2017, it is decided by the competent authority that DPDCFS containers of all ports shall be moved to the preferred CFS at the request of the importer or his agent, only after the OOC is granted by the Customs and the same can be stored in notified area or non customs area of the said CFS.

However, in the following circumstances DPDCFS Containers can be moved to the preferred CFS before granting OOC

- (i) If the container is lying in the port for more than 72 hours (excluding the Landing Date and the Public Holidays and Sundays falling in between)
- (ii) When the cargo is marked for examination
- (iii) When NOC is pending from the PGAs.

In the above cases, the custodian shall give the delivery of the DPD CFS containers only after obtaining permission from the PO (CFS). The custodian shall produce a daily report on DPD containers to the shed PO in the below format:

| Date | Container No. | Date & time of Gate-in | BE no. & Date | OOC Date & Time | Date & time of delivery of the container | Remarks |
|------|---------------|------------------------|---------------|-----------------|--|---------|
|      |               |                        |               |                 |  |         |

In all other cases, DPDCFS containers will be moved to the preferred CFS only after the OOC is granted by the Customs.

12.1 Further, it is decided that DPDCFS containers can be moved to CFS attached to other Ports under following conditions:

- a. If the examination of the cargo is prescribed for the cargo manifested as DPDCFS at Kattupalli or Ennore Port, the same shall be examined and cleared on obtaining OOC (Out of Charge) at the respective ports, and then the cargo shall move to the manufacturing unit or any de-notified area or non customs area belonging to CFS for the purpose of storage only.
- b. If the cargo is already out of charged through RMSFC, the cargo will be directly cleared from the port to any non customs area of the CFS. This movement of goods which are customs cleared from the port to any non-customs area of the CFS shall be deemed as DPD-CFS movement.
- c. For PNR movement of the cargo at the Kattupalli and Ennore ports through CFS, the above procedure related to transshipment shall be followed.
- d. The cargo for which OOC (Out-of-Charge) is given either through DPD-DPD or DPD-CFS or through RMSFC shall not enter Customs notified area of the CFS as the goods are out of charged by Customs prior to entry of the goods into the CFS. However, if any of the importers, requires storing of the goods after customs clearance in any CFS, they should do so in any non customs area, for which the CFS should de-notify a part of the existing area of the CFS. This de-notified area shall be totally separate from the Customs notified area of the CFS. The custodians should do the needful to implement this procedure immediately.

12.2 Keeping in mind of the above points, the following procedures has to be followed to avail the facility for moving the container to CFS attached to other ports, under the DPD-CFS mode.

- a. Out of Charge has to be obtained for such containers before moving the containers out of the port to the CFS attached to other ports and Port Terminal is responsible for verifying the OOC copy before releasing such containers out of the Port Terminal.
- b. Cases where any DPD-CFS container is selected for open examination, that shall continue to be held at respective Port/Terminal till completion of Customs Examination and Out of Charge is granted.
- c. After issuance of Out of Charge at respective Port/Terminal, DPD-CFS container shall be transported to any consignee/referred CFS for storage

purpose and it shall be stored in non-customs area segregated by the said CFS.

- d. For facilitated clearance of RMS facilitation cell (RMSFC), the goods shall be moved out of the port after obtaining OOC to avail DPD-CFS facility. The cargo thus cleared may move to non-customs area of any of the CFS.
- e. If any cargo needs to be moved into CFS (Customs area) attached to the other ports, the said cargo shall move under Transshipment mode only.

13. This circular supersedes all other circulars issued in this matter such as 23/2016 dated 25.10.2016, 22/2017 dated 01.11.2017, 05/2017 dated 28.02.2017, 35/2019 dated 16.05.2019 and 52/2019 dated 22.07.2019.

14. Any comments on this draft facility circular may be sent to the Commissioner of Customs, Chennai-IV Commissionerate at [commr4-cuschn@nic.in](mailto:commr4-cuschn@nic.in) by 09/03/2020.

  
(SUDHA KOKA)

**Commissioner of Customs,  
Chennai-IV**

Copy to:

1. The Pr. Chief Commissioner of Customs, Chennai Zone for kind information.
2. The Principal Commissioner / Commissioner of Customs (Chennai I/II/III/Audit/VII and VIII)
3. JC/ DC/ACs in Chennai – IV Commissionerate.
4. All Terminal Operators
5. CCBA – For circulating among members.
6. All CFS/ICDs
7. Chennai Steamer Agents Association (ChenSAA)
8. NACFS, Chennai
9. The Assistant Commissioner of Customs, EDI....for uploading in Chennai Customs Website / Intranet of the Zone.
10. All DPD Importers by E-mail.





**ANNEXURE –A**

**NO USE BOND**

**Bond for not opening of container/Non use of Imported goods, pending NOC from  
Customs/PGAs**

KNOW ALL BY THESE PRESENTS THAT M/s. .... hereinafter referred to as the “IMPORTER” which impression shall unless excluded by or repugnant to the context include their heirs, executors, administrators and legal representatives hereby firmly bind ourselves unto the President of India (hereinafter referred to as the Government) to pay on demand and without demur Rs..... (the value of the goods) to the Commissioner of Customs (IV/Export), Chennai Custom House hereinafter called the “Commissioner” which expression shall include the person for the time being performing the duties of the Commissioner of Customs, Chennai Customs, or any officer authorized by him in this regard.

Sealed with our Seal with this ..... day of .....

The Deputy/Assistant Commissioner of Customs (hereinafter called the Proper Officer) has agreed to allow the clearance of the goods described in schedule mentioned below imported by the Importer pending submission of mandatory No Objection Certificate from the respective Participating Government Agencies i.e. FSSAI, Plant Quarantine and Animal Quarantine Authorities/ Customs scanning & examination clearance as the case may be.

And the proper officer has agreed to allow clearance of the goods pending NOC from PGA/Scanning/Examining docks subject to the Importer binding himself to produce requisite post-clearance NOC from PGA/Scanning/Docks to the satisfaction of the proper officer and upon importer agreeing to furnish such bond as is here in contained.

NOW THE CONDITIONS OF THE ABOVE BOND ARE SUCH THAT:

1. If the importer observes the relevant rules concerning the PGAs and does not tamper with customs seal affixed on the FCL container and further the cargo contained therein is not sold, used, consumed , transferred or dealt within any other manner without obtaining NOC from the respective PGA/Customs and subsequently.
2. If the importer produces the NOC from the concerned PGA/Scanning/Examining Docks to the proper officer in respect of the goods mentioned in the schedule and,
3. If the importer indemnifies the Customs Department for any loss arising out of any dispute in the matter of NOC from PGA/Scanning/Examining docks and,
4. The importer informs Customs about place of storage and binds himself as much as that in any situation wherein he decides or required to shift the cargo to any other place, he will arrange to inform the Customs and concerned PGA Authorities about the new place of storage with complete address and telephone no at least 24 hours in advance and,

5. Importer shall provide smooth and unhindered access to Customs Officer and Concerned PGAs who can at any time verify that Customs Seals have not been tampered with,
6. In the case of containers that have been moved to the importers premises on execution of this bond pending test reports from PGAs, CSD yard, Examination, the said container(s) shall be examined by the Customs officers if required and penal action shall be initiated if any violations found.

THEN THE ABOVE WRITTEN BOND SHALL BE VOID & OF NO EFFECT OTHERWISE THE SAME SHALL REMAIN IN FULL FORCE AND VIRTUE.

1. This bond is given under the orders of the Central Government for performance of an Act in which the public are interested.
2. The president through the Deputy/Ass. Commissioner of Customs, Chennai or other officer may recover the amount due in the manner laid down in sub-section 142 of the Customs Act, 1962, without prejudice to any other mode of recovery.

#### SCHEDULE OF GOODS

1. Bill of Entry no. & Date:
2. Bill of Lading No.:
3. Container No:
4. Name of the vessel:
5. Description of goods:
6. Country of Origin:
7. Quantity:
8. Assessable Value:
9. Complete address of place of storage:

Witness:

1. -----
2. -----

(Signature of the Importer)

**ANNEXURE – B**

**MONTHLY PERFORMANCE REPORT OF DPD FOR THE MONTH**

(To be filed online in DPD portal)

| Sr. No | Name of the Importer | B/E No. Date | Date of Landing of the Containers | Total Containers in the BE | No. of Containers cleared in DPD in 24 Hrs. of landing | No. of Containers cleared in DPD in 48 hrs. of landing | No. of containers cleared in DPD beyond 48 hours | No. of containers sent to designated CFS/Preferred CFS | Reasons for delay in clearing containers beyond stipulated time of 48 hrs. |
|--------|----------------------|--------------|-----------------------------------|----------------------------|--|--|--|--|--|
|        |                      |              |                                   |                            |  |  |  |  |  |
|        |                      |              |                                   |                            |  |  |  |  |  |

Name of the authorised representative of the Importer:

Name:

Date:

**ANNEXURE -C**

**MONTHLY PERFORMANCE REPORT OF DPD FOR THE MONTH BY  
PORT TERMINALS**

**PART -A**

| Sl.No | Name of the DPD<br>Importer | No. of<br>Containers<br>of DPD<br>Importer<br>in the<br>month | No. of DPD<br>Containers<br>cleared<br>from Port | No. of DPD<br>containers<br>moved to<br>Preferred<br>CFS under<br>ENBLOCK | No. of DPD<br>Containers<br>sent to<br>designated<br>CFS under<br>ENBLOCK |
|-------|-----------------------------|---|--|---|---|
|       |                             |   |  |   |   |
|       |                             |   |  |   |   |

**PART -B**

| Sr.<br>No | Total no. of<br>Import<br>Containers<br>handled by<br>the terminal |     | No. of DPD<br>Containers<br>handled by<br>the terminal |     | No. of DPD<br>Containers<br>cleared from<br>Port |     | No. of DPD<br>Containers<br>moved to<br>preferred<br>CFS under<br>ENBLOCK |     | No. of DPD<br>containers<br>sent to<br>designated<br>CFS under<br>ENBLOCK |     |
|-----------|--|-----|--|-----|--|-----|---|-----|---|-----|
|           | No   | TEU | No   | TEU | No   | TEU | No  | TEU | No  | TEU |
|           |  |     |  |     |  |     |   |     |   |     |
|           |  |     |  |     |  |     |   |     |   |     |

1/22/2019